

SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION

ITEM 2301-04: Approving the Selection of Envision Consultants, Ltd. for the SJTPO Regional Freight Plan

PROPOSAL

At its January 9, 2023, meeting the Technical Advisory Committee recommended that the Policy Board approve the selection of Envision Consultants, Ltd., a DBE firm, in association with KCI Technologies, Inc. for the SJTPO FY 2023 Regional Freight Plan technical study.

BACKGROUND

On Friday, October 7, 2022, SJTPO released a Request for Proposal (RFP) seeking a qualified firm provide professional services in the development of an SJTPO Regional Freight Plan, which will support decision-making related to local freight transportation infrastructure improvements.

SJTPO recently completed the Regional Freight Plan Data Gathering and Analysis Study as the first part of developing a freight plan. The study's information and other resources will be used to produce a plan that is grounded in quality, well-documented data, and makes well-supported recommendations on the identified regional freight network.

The Notice of Availability for this Request for Proposals was sent to 246 contacts. One (1) proposal was received, which was reviewed by the TAC-designated Consultant Selection Committee with representatives from the City of Vineland, Cumberland County, Atlantic County, NJDOT, and SJTPO.

Proposals were evaluated based on the technical approach, value given stated costs, consultant team qualifications, and DBE participation. Scores for each reviewer were converted to ranks, which were then averaged amongst all reviewers. An interview was conducted.

The proposal, submitted by **Envision Consultants, Ltd.** (DBE) and including KCI Technologies, Inc. was determined to satisfy all requirements of the request for proposals. The scope of work and the associated project costs were reviewed and negotiated. Therefore, the proposed cost is \$151,993.13, compared to the budget of \$152,000, with 53.88% DBE participation.

The project will be funded within SJTPO's Technical Program in the FY 2023 UPWP, as Task 23/405 SJTPO Regional Freight Plan. This technical study is a two-year effort with an anticipated contract end date of June 30, 2024.

SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION

RESOLUTION 2301-04: Approving the Selection of Envision Consultants, Ltd. for the SJTPO Regional Freight Plan

WHEREAS, the South Jersey Transportation Planning Organization (SJTPO) is the Metropolitan Planning Organization (MPO) designated under Federal law for the southern region of New Jersey including Atlantic, Cape May, Cumberland, and Salem Counties; and

WHEREAS, the Fiscal Year 2023 SJTPO Unified Planning Work Program includes Federal Highway Administration planning funds for this project as Task 23/405 SJTPO Regional Freight Plan; and

WHEREAS, the Notice of Availability of Requests was sent to approximately 246 contacts on October 7, 2022; and

WHEREAS, the Request for Proposal (RFP) announcement and supplementary materials were also posted on the publicly accessible SJTPO website; and

WHEREAS, one (1) proposal was received; and

WHEREAS, the SJTPO Technical Advisory Committee approved the recommendation of the consultant selection committee consisting of Cumberland County, Atlantic County, the City of Vineland, NJDOT, and SJTPO staff; and the committee reviewed the proposal and evaluated it according to SJTPO's published criteria; and

WHEREAS, the consultant selection committee recommends Envision Consultants, Ltd, a DBE firm, in association with KCI Technologies, Inc.

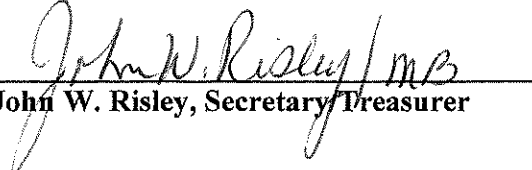
NOW THEREFORE BE IT RESOLVED, that the Policy Board of the South Jersey Transportation Planning Organization hereby approves the above selection for FY 2023 Regional Freight Plan Technical Study, with a maximum fee of \$151,993.13; and

BE IT FURTHER RESOLVED, that the Policy Board authorizes the Executive Director to execute the scope of work and cost modifications to the original contract amount, provided that funding is available and such modifications have been approved by the NJDOT and the SJTPO.

BE IT FURTHER RESOLVED, that the Policy Board requests that the South Jersey Transportation Authority execute the appropriate contractual arrangements with the consultant on behalf of the SJTPO.

Certification

I hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Policy Board of the South Jersey Transportation Planning Organization at its meeting of January 23, 2023.



John W. Risley, Secretary/Treasurer